



AYR NEPTUNE GOLF CLUB

Founded 1941

AYR NEPTUNE GOLF CLUB CONFIDENTIAL DOCUMENT

1. NAME OF CLUB

The Club shall be called the “Ayr Neptune Golf Club”

2. OBJECTIVE OF CLUB

(a) The Club is constituted for the promotion of the game of golf and for the friendly intercourse of all persons interested therein.

(b) To administer and apply the Rules of Golf as written by the R & A Rules Limited and the Royal and Ancient Golf Club of St. Andrews.

(c) To administer and apply the rules of the Standard Scratch Score and Handicapping Scheme as approved for this category of Club by the Council of National Golf Unions (**CONGU**).

3. CONSTITUTION

a) The Club shall be governed by a Committee elected at a General Meeting.

4. MEMBERSHIP

The members shall consist of: -

- (a) Country Members,
- (b) Ordinary Members

a) Country Members

ONE member of the Club shall nominate a candidate for Country Membership and must be known to the candidate. The application shall be on a form supplied by the Secretary or from the Club website, and duly signed by the proposer, a seconder and the candidate. The Committee may at its discretion wish to interview the candidate for membership. The decision of the Committee shall be final. On the admission of a new member, the Secretary of the Club shall give forthwith to such new member notice of his election in writing together with a notification that the subscription is due, a copy of the Constitution, Rules and Byelaws of the Club.

In the event of no vacancies, the Secretary shall place the applicant’s name onto the waiting list. If the committee considers that the admission to membership of a candidate would further the interests of the Club, the committee shall then have the power to advance the application of such a candidate. There shall be no more than 10 members in this category at any point in time. All new members must be eligible to be a member of a CONGU Registered National Golfing body. All Country Members must reside more than 50 miles from the Club’s home course.

Mike Hazlewood – Secretary
Ayr Neptune Golf Club

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b) Ordinary Members

ONE member of the Club shall nominate a candidate for Ordinary Membership, and must be known to the candidate. No ordinary member may nominate more than two candidates for membership in any calendar year.

The application shall be on a form supplied by the Secretary or from the Club website, and duly signed by the proposer, a seconder and candidate. The Committee may at its discretion wish to interview the candidate for membership. The decision of the Committee shall be final. On the admission of a new member, the Secretary of the Club shall give forthwith to such new member notice of his election in writing together with a notification that the subscription is due, a copy of the Constitution, Rules and Byelaws of the Club.

In the event of no vacancies, the Secretary shall place the applicant's name onto the waiting list.

If the committee considers that the admission to membership of a candidate would further the interests of the Club, the committee shall then have the power to advance the application of such a candidate.

All new members must be eligible to be a member of the Scottish Golf Limited.

5. MEETINGS OF THE CLUB

(a) Annual General Meeting

The Annual General Meeting of the Club shall be held during the month of October on a date to be fixed by the Committee. At the Annual General Meeting the appropriate Office Bearers and members of the committee shall be elected. An abstract of the accounts for the previous year shall be submitted.

(b) Special General Meeting

The committee shall have the power to call a Special General Meeting of the Club, and a Special Meeting may also be called within fourteen days of receipt of a written requisition signed by no less than sixteen members, and stating the business to be discussed.

(c) Notice of Annual General Meeting

The Secretary shall intimate at least twenty eight days in advance by notice on the Club Website to all members the last day of lodgment of notices of motion for consideration at the Annual General Meeting. At the same time, the Secretary shall intimate the date of the said Annual General Meeting, which shall not be less than fourteen, or more than twenty-eight days from the last day for lodgment of notices in motion.

(d) Quorum

At a General Meeting, 20% of the Ordinary membership shall constitute a quorum

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(e) Chairman

The Club Captain, whom failing the Vice-Captain will be Chairman at all meetings of the Club, and the Chairman shall where necessary have the casting, as well as a deliberate vote.

6. OFFICE BEARERS

(a) Office Bearers

Members present shall elect Office Bearers every two years at a General Meeting

The Office Bearers shall be: -

- Captain
- Vice-Captain
- Secretary
- Treasurer
- Fixture Secretary

(b) In the event of the Office of Captain becoming vacant during their term of office, the vacancy shall be filled by the Vice-Captain until the next General Meeting

All Office Bearers shall be elected for the period of two years and shall be eligible for re-election.

7. COMMITTEE

(a) The administration of the Club shall be vested in a committee consisting of the Office Bearers and up to: -

FIVE Committee Members elected only at a General Meeting.

(b) Election of Committee Members

Two Committee Members shall retire annually and shall be eligible for re-election.

The names of candidates to be proposed for election shall be submitted to the Honorary Secretary, duly signed by the members proposing and seconding, not later than twenty eight days preceding the General Meeting. In the event of no nominations or of a post falling vacant during a year the Committee shall be empowered to fill the vacancy by appointment until the next General Meeting.

Each Committee member shall serve a period of TWO years

(c) The Committee shall hold a meeting of dispatch of any competent business not less than six times each year.

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The Captain, whom failing the Vice-Captain, will be Chairman at all meetings.

(d) The Chairman shall, where necessary have a casting vote in addition to a deliberate vote.

(e) Four members of the Committee shall form a quorum for any meeting of the Committee

The Committee shall have the power on behalf of the Club to institute all proceedings and action, which they deem necessary, and the Secretary on receiving instructions from the Committee, shall raise or take such actions or proceedings in their own name and in the name of the Club.

(f) Sub-Committees

The Committee may appoint any other Sub-Committee considered desirable for the efficient operation and management of the Club, and shall appoint the Convener's of any said Sub-Committee and determine the quorum of the Sub-Committee. The Office Bearers shall be "ex-officio" members of all Sub-Committees.

(g) Treasurer

The Treasurer on behalf of the Club, shall receive all monies payable to the Club, and shall settle all payments due by the Club.

The Club funds shall be lodged in a bank or building society, or invested as the Committee may instruct, in the name of the Club.

The Treasurer and other nominated members shall sign any cheques. The Treasurer shall keep correct accounts and books showing the financial affairs of the Club, and a printed statement of the Club's accounts and balance sheet shall be available to every member attending the Annual General Meeting.

The number of signatories to be used shall be determined by the Committee.

(h) Financial Year

The Financial Year-end shall be the last day of September in each year.

(i) Minutes

The Committee shall cause proper minutes of the Club's proceedings to be kept, as well as any minutes of any Sub-Committee. Copies of said minutes should be circulated to all members of the Committee prior to the next ordinary meeting.

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(j) Subscriptions

The Annual Subscriptions, payable by each member, shall be fixed at the Annual General Meeting. All subscriptions shall be payable by 31st December in each year, or at the date of admission as a member. Any member failing to pay his subscription within the specified period shall be in arrears, and will not be entitled to compete in any Club competition or exercise any of the privileges of membership until such times as their subscription is paid. Country members shall only be required to pay their subscription in any given year on their first attendance at a club competition. They will not be liable for a subscription if they do not play in a competition within a season, but shall remain a member of the club.

After further application by the Secretary, if a subscription is still unpaid, it shall be the option of the Committee to cancel the membership. In the event of loss of membership, the Committee may re-instate such a person on payment of arrears, providing good cause for the non-payment is shown.

(k) Suspension and expulsion

In the event of the conduct of any member of the Club being, in the opinion of the Committee, injurious to the character, interests or good order of the Club, the Committee may suspend or expel them from the Club, provided that no such recommendation shall be made unless the same shall be agreed by three-fourths of those members of the Committee who may be present at a meeting specially convened for the purpose of considering the conduct of such member, and providing that full opportunity has been given for such a member to make such explanation or defence on their behalf as they may be able to furnish.

A member may appeal against an expulsion/suspension given by the Committee to a specially convened Special General Meeting who will review all the evidence and give its verdict by a majority vote.

(l) Resignation

All resignations from membership must be intimated to the Secretary in writing not later than the 1st January in any year. Failing such intimation, the member shall be liable for the subscription then current.

(m) Complaints

Any complaints must be made to the Secretary in writing, when the Secretary shall then submit them to the Committee, who will have the power to deal with them as they see fit.

(n) Property

The monies and property of the Club shall belong equally to the members during membership, but the

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right and interest of every member shall be personal, and limited to them. In the event of the Club being wound up the assets of the Club will be divided equally, to recognised full current members at the date of the winding up.

(o) Alteration of Constitution and Rules

No alteration in the foregoing Constitution shall be made, except at a General Meeting, or Special General Meeting called for this purpose and the notice calling such a meeting shall state the proposed alteration to be made. No such alteration shall take effect unless it is affirmed by a majority of two-thirds of those voting. Notice of any proposed alteration must be given in writing to the Secretary at least fourteen days before the date of any General Meeting.

APPROVED AT THE 2017 ANNUAL GENERAL MEETING

Mike Hazlewood – Secretary

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